



Utility Transfer Form

Dear Tenant,

Per your lease, you are responsible for paying electricity, cooking gas, and heat (when applicable) directly to the utility company. Please transfer services into your name as of the beginning date of your lease and provide Robinson Rentals with the account number given to you by the utility company. This letter must be completed and returned before keys to the property will be released.

ComEd (Electricity): (800) 334-7661

Account #: _____

Nicor (Gas): (888) 642-6748

Account #: _____

I, _____, transferred all applicable utilities for the

Tenant Name

property located at _____ into my name on

Property Address & Unit #

_____, to be effective as of _____.

Date of Transfer

Beginning Date of Service

Tenant Signature

Date